

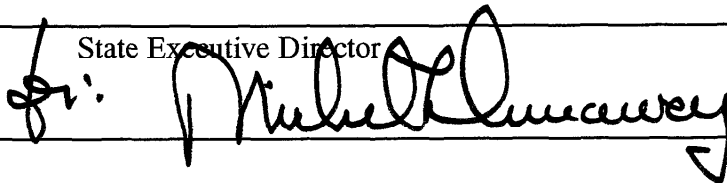
Farm Service Agency
Arkansas State Office
Little Rock, Arkansas 72201

For: All Offices

Emergency Evacuation Plan (MS-588R)

Approved by:

State Executive Director



1 Overview

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Background

Handbook 31-AS, paragraph 116-E, requires each county office to prepare an annual Emergency Evacuation Plan, MS-588R.

2 Action

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**County Office
Action**

Each county office shall complete the attached Exhibit 1 and return to the State Office no later than January 2, 2003. In addition provide each employee with a copy of the MS-588R.

3 Contact

If you have any questions, contact Karen Petrus at (501) 301-3017.

Disposal

09-30-03

12/04/02

Distribution

All Offices

EMERGENCY EVACUATION PLAN (MS-588R)
FARM SERVICE AGENCY
_____ COUNTY
ARKANSAS

- 1. Provide a description of how your office notifies employees and members of the public of an emergency.**

- 2. Provide a list of equipment that is employed to both notify and remove individuals with disabilities during an emergency.**

- 3. Name of individual to serve as the Office Marshall during an emergency.**

**_____
COUNTY EXECUTIVE DIRECTOR**

**_____
DATE**